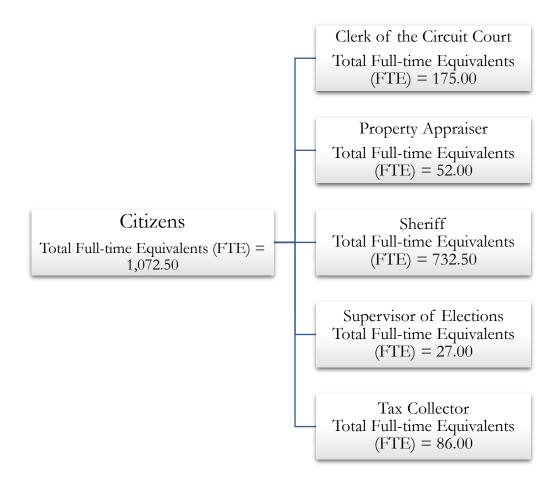
# » Constitutional Index

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# » Constitutional Organizational Chart



# » Constitutional Executive Summary

The Constitutional section of the Leon County FY 2026 Annual Budget is comprised of the Clerk of County Courts, the Property Appraiser, the Sheriff's Office, the Supervisor of Elections, and the Tax Collector.

The Leon County Clerk's Office serves as the Clerk of the Circuit Court, the Treasurer and Custodian of County funds, and the Clerk to the Board of County Commissioners. The Property Appraiser assesses all property located within Leon County to ensure property is assessed as required by state statute. The Leon County Sheriff's Office provides law enforcement services, detention and correctional services, and coordination of public safety programs. The Supervisor of Elections is responsible for the registration of citizens to vote, processing and maintaining voter records, and conducting all elections for the community. The Tax Collector's Office provides tax collection and distribution services to taxpayers, businesses and taxing authorities.

## **Highlights**

The Clerk's Office provides staffing for the County Courts (Small Claims, Traffic, and Misdemeanor); provides accounting services and treasury investment for the Board of County Commissioners; records management, Clerk and County Court accounting, cash management and payroll services; records minutes of the Board's meetings and workshops; and provides treasury, custodian, and accounting functions for the Supervisor of Elections. The Clerk's Office continues to use technology to enhance the efficiency and effectiveness of the services it offers to its customers. For FY 2026, the contractual increase for financial services provided by the Clerk is \$252,276. In addition, two new positions, a Human Resources Coordinator and an Internal Auditor, were added for FY 2026. There was an overall increase in Article V funding in the amount of \$5,903.

The Property Appraiser's Office manages and certifies property values and exemptions for more than 125,200 parcels, currently totaling \$27.34 billion in Taxable Value for Leon County. These services are provided to the Board of Commissioners, School Board, City of Tallahassee, Downtown Improvement Authority, the Children's Services Council and the Northwest Water Management District. The Leon County Property Appraiser's Office was awarded the prestigious International Association of Assessing Officers (IAAO) Certificate of Excellence in Assessment Administration for utilizing best appraisal and assessment practices. The Property Appraiser and the Board of County Commissioners utilize the e-TRIM for the Truth-In-Millage (TRIM) statutory reporting requirements. This electronic process has increased efficiencies for all taxing authorities in reporting county property valuations and ad valorem taxes to the State of Florida.

The Sheriff's Office continues to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County. FY 2026 funding for the Sheriff's Office includes inflationary increases associated with contractual and communication services, insurance, repairs and maintenance and fuel. Additional personnel increases are aligned with Strategic Initiative #2023-24 which supports the Sheriff in implementing a step pay plan for sworn officers to achieve and maintain recruitment and retention efforts. Additionally, the budget includes increased funding for an additional Sheriff's Homeless Outreach Street Team (HOST) deputy to provide law enforcement support in the engagement of unsheltered individuals and families, as well as four new law enforcement deputies.

The Supervisor of Elections continues to provide quality voter registration and election services to the citizens of Leon County. The Supervisor of Elections budget varies year to year depending on the election cycles. Funding for the Supervisor of Elections increases in fiscal years that include the Presidential Preference Primary and general elections, and decreases in general election and off year election cycles. The FY 2026 budget includes funding for general and primary elections.

The Tax Collector continues to provide efficient, accurate, and convenient tax collection to taxpayers, businesses, and taxing authorities in a fair, friendly, courteous and professional manner. The County is also responsible for paying commission on the ad valorem assessment from the Leon County School Board. Due to increased property valuations, ad valorem collections will increase, causing an increase in commission payments to this office.

FY 2027

FY 2026

# LEON COUNTY FISCAL YEAR 2026 ADOPTED BUDGET

FY 2024

FY 2025

FY 2026

FY 2026

# >>> Constitutional

Actual 84,005,509 24,278,745 4,228,503 - 2,191,936 17,885,396 - 488,430 133,078,518	Adopted  94,133,394 26,165,769 2,083,127 50,000 - 17,203,630 150,000 (1,934,011) 137,851,909	Continuation  101,058,711 28,166,491 2,278,166 25,000 17,994,805 321,068 (2,209,665)	2,331,154 - - - 96,595	Budget 103,389,865 28,166,491 2,278,166 25,000 - 18,091,400 321,068	Budget 111,364,273 28,161,208 2,131,036 25,000 19,114,093	
24,278,745 4,228,503 - 2,191,936 17,885,396 - 488,430	94,133,394 26,165,769 2,083,127 50,000 - 17,203,630 150,000 (1,934,011)	28,166,491 2,278,166 25,000 17,994,805 321,068	- - -	28,166,491 2,278,166 25,000 - 18,091,400	28,161,208 2,131,036 25,000	
4,228,503 - 2,191,936 17,885,396 - 488,430	2,083,127 50,000 17,203,630 150,000 (1,934,011)	2,278,166 25,000 17,994,805 321,068	96,595	2,278,166 25,000 - 18,091,400	2,131,036 25,000	
2,191,936 17,885,396 - 488,430	50,000 - 17,203,630 150,000 (1,934,011)	25,000 - 17,994,805 321,068	- - - 96,595 -	25,000 - 18,091,400	25,000	
17,885,396 - 488,430	17,203,630 150,000 (1,934,011)	25,000 - 17,994,805 321,068	- 96,595 -	18,091,400	-	
17,885,396 - 488,430	150,000 (1,934,011)	321,068	96,595 -	, ,	- 19.114.093	
488,430	150,000 (1,934,011)	321,068	96,595 -	, ,	19.114.093	
	(1,934,011)		-	221 069		
		(2.209.665)		321,068	150,000	
133,078,518	137,851,909		-	(2,209,665)	(2,253,858)	
		147,634,576	2,427,749	150,062,325	158,691,752	
FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027	
Actual	Adopted	Continuation	Issues	Budget	Budget	
3,129,186	3,536,038	3,697,622	96,595	3,794,217	3,979,625	
6,066,108	6,712,518	6,875,966	-	6,875,966	7,363,794	
109,674,398	114,311,957	122,320,331	2,331,154	124,651,485	132,575,085	
7,493,523	5,837,403	6,814,618	-	6,814,618	6,472,601	
6,715,303	7,453,993	7,926,039	_	7,926,039	8,300,647	
133,078,518	137,851,909	147,634,576	2,427,749	150,062,325	158,691,752	
FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027	
					Budget	
					18,514,546	
	, ,	* *			6,472,601	
			2 331 154		133,105,058	
			_,001,10 ;		74,768	
			_		399,000	
72 858		•	_		75,049	
		,	_	,	1,418	
2,327	1,112	1,110		1,110	1,110	
4,134	12,114	12,599	-	12,599	12,599	
30,698	36,713	36,713	-	36,713	36,713	
133,078,518	137,851,909	147,634,576	2,427,749	150,062,325	158,691,752	
FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027	
Actual		Continuation	Issues		Budget	
					175.00	
					52.00	
			5.00		732.50	
22.00	22.00	27.00	-	27.00	27.00	
86.00	86.00	86.00	-	86.00	86.00	
1,013.00	1,055.50	1,065.50	7.00	1,072.50	1,072.50	
FY 2024	FV 2025	FV 2026	FY 2026	FY 2026	FY 2027	
					Budget	
					1.00	
1.00	1.00	1.00	-	1.00	1.00	
	3,129,186 6,066,108 109,674,398 7,493,523 6,715,303 133,078,518  FY 2024 Actual 15,243,484 7,493,523 110,161,226 70,069 72,858 2,527 4,134 30,698 133,078,518  FY 2024 Actual 171.00 52.00 682.00 22.00 86.00 1,013.00  FY 2024 Actual 1,013.00	3,129,186 6,066,108 6,066,108 6,712,518 109,674,398 114,311,957 7,493,523 6,715,303 7,453,993 133,078,518 137,851,909  FY 2024 FY 2025 Actual Adopted 15,243,484 16,636,137 7,493,523 5,837,403 110,161,226 114,810,876 70,069 74,768 - 364,400 72,858 75,049 2,527 4,449  4,134 30,698 36,713 133,078,518 137,851,909  FY 2024 FY 2025 Actual Adopted 171.00 52.00 682.00 724.50 22.00 86.00 1,013.00 1,055.50  FY 2024 FY 2025 Actual Adopted	3,129,186         3,536,038         3,697,622           6,066,108         6,712,518         6,875,966           109,674,398         114,311,957         122,320,331           7,493,523         5,837,403         6,814,618           6,715,303         7,453,993         7,926,039           133,078,518         137,851,909         147,634,576           FY 2024         FY 2025         FY 2026           Actual Adopted Continuation           15,243,484         16,636,137         17,403,066           7,493,523         5,837,403         6,814,618           110,161,226         114,810,876         122,825,153           70,069         74,768         74,768           -         364,400         391,200           72,858         75,049         75,049           2,527         4,449         1,410           4,134         12,114         12,599           30,698         36,713         36,713           133,078,518         137,851,909         147,634,576           FY 2024         FY 2025         FY 2026           Actual         Adopted         Continuation           171.00         173.00         52.00	3,129,186         3,536,038         3,697,622         96,595           6,066,108         6,712,518         6,875,966         -           109,674,398         114,311,957         122,320,331         2,331,154           7,493,523         5,837,403         6,814,618         -           6,715,303         7,453,993         7,926,039         -           133,078,518         137,851,909         147,634,576         2,427,749           FY 2024 FY 2025 FY 2026 Actual Adopted Continuation Issues           15,243,484         16,636,137         17,403,066         96,595           7,493,523         5,837,403         6,814,618         -           110,161,226         114,810,876         122,825,153         2,331,154           70,069         74,768         74,768         -           -         364,400         391,200         -           72,858         75,049         75,049         -           2,527         4,449         1,410         -           4,134         12,114         12,599         -           30,698         36,713         36,713         -           133,078,518         137,851,909         147,634,576         2,427,749 <td cols<="" td=""><td>3,129,186         3,536,038         3,697,622         96,595         3,794,217           6,066,108         6,712,518         6,875,966         -         6,875,966           109,674,398         114,311,957         122,320,331         2,331,154         124,651,485           7,493,523         5,837,403         6,814,618         -         6,814,618           6,715,303         7,453,993         7,926,039         -         7,926,039           133,078,518         137,851,909         147,634,576         2,427,749         150,062,325           FY 2024         FY 2025         FY 2026         FY 2026         FY 2026           Actual         Adopted         Continuation         Issues         Budget           15,243,484         16,636,137         17,403,066         96,595         17,499,661           7,493,523         5,837,403         6,814,618         -         6,814,618           110,161,226         114,810,876         122,825,153         2,331,154         125,156,307           70,069         74,768         74,768         -         74,768           -         364,400         391,200         -         391,200           72,858         75,049         75,049         -</td></td>	<td>3,129,186         3,536,038         3,697,622         96,595         3,794,217           6,066,108         6,712,518         6,875,966         -         6,875,966           109,674,398         114,311,957         122,320,331         2,331,154         124,651,485           7,493,523         5,837,403         6,814,618         -         6,814,618           6,715,303         7,453,993         7,926,039         -         7,926,039           133,078,518         137,851,909         147,634,576         2,427,749         150,062,325           FY 2024         FY 2025         FY 2026         FY 2026         FY 2026           Actual         Adopted         Continuation         Issues         Budget           15,243,484         16,636,137         17,403,066         96,595         17,499,661           7,493,523         5,837,403         6,814,618         -         6,814,618           110,161,226         114,810,876         122,825,153         2,331,154         125,156,307           70,069         74,768         74,768         -         74,768           -         364,400         391,200         -         391,200           72,858         75,049         75,049         -</td>	3,129,186         3,536,038         3,697,622         96,595         3,794,217           6,066,108         6,712,518         6,875,966         -         6,875,966           109,674,398         114,311,957         122,320,331         2,331,154         124,651,485           7,493,523         5,837,403         6,814,618         -         6,814,618           6,715,303         7,453,993         7,926,039         -         7,926,039           133,078,518         137,851,909         147,634,576         2,427,749         150,062,325           FY 2024         FY 2025         FY 2026         FY 2026         FY 2026           Actual         Adopted         Continuation         Issues         Budget           15,243,484         16,636,137         17,403,066         96,595         17,499,661           7,493,523         5,837,403         6,814,618         -         6,814,618           110,161,226         114,810,876         122,825,153         2,331,154         125,156,307           70,069         74,768         74,768         -         74,768           -         364,400         391,200         -         391,200           72,858         75,049         75,049         -

# >>> Constitutional

Clerk of the Circuit Court Summary								
Budgetary Costs	FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget		
Operating	486,828	498,919	504,822	-	504,822	529,973		
Constitutional Payments	2,642,358	3,037,119	3,192,800	96,595	3,289,395	3,449,652		
Total Budgetary Costs	3,129,186	3,536,038	3,697,622	96,595	3,794,217	3,979,625		
Appropriations	FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget		
Clerk - Article V Expenses (110-537-614)	486,828	498,919	504,822	-	504,822	529,973		
Clerk - Finance Administration (001-132-586)	2,642,358	3,037,119	3,192,800	96,595	3,289,395	3,449,652		
Total Budget	3,129,186	3,536,038	3,697,622	96,595	3,794,217	3,979,625		
Funding Sources	FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget		
001 General Fund	2,642,358	3,037,119	3,192,800	96,595	3,289,395	3,449,652		
110 Fine and Forfeiture	486,828	498,919	504,822	-	504,822	529,973		
Total Revenues	3,129,186	3,536,038	3,697,622	96,595	3,794,217	3,979,625		
Staffing Summary	FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget		
Clerk - Finance Administration	28.00	28.00	30.00	2.00	32.00	32.00		
Clerk - Article V Expenses	143.00	143.00	143.00	-	143.00	143.00		
Total Full-Time Equivalents (FTE)	171.00	171.00	173.00	2.00	175.00	175.00		

# **>>>** Constitutional

# Clerk of the Circuit Court & Comptroller - Clerk - Finance Administration (001-132-586)

Mission	The goal of the Leon County Clerk of the Circuit Court and Comptroller's (Clerk) Office is to efficiently and effectively perform the responsibilities of Clerk of the Circuit and County Courts, Clerk to the Board of County Commissioners, Recorder, Guardian of Public Records, Treasurer, and Auditor.
Core Objectives	1. As Clerk to the Courts, provides support to the judiciary in all civil and criminal cases; schedules and staffs circuit and county court events; collects and distributes fines, fees, service charges and court costs as mandated by statute and city and county ordinances; keeps and provides access to court-related records; opens, assigns, reopens and reassigns all cases pursuant to statute and administrative order; conducts data entry and case maintenance for court records; summons jurors and pays juror and witness related expenses; and collects and reports court-related data as required by law.  2. Provides accounting services for the Board of County Commissioners, retiree management, records management, Clerk and County Court accounting, cash management and payroll services.  3. Keeps minutes of the Board's meetings and workshops.  4. Provides treasury, custodian, and accounting functions for the Supervisor of Elections.
Statutory Responsibilities	Florida Statutes Chapter 28 Clerks of the Circuit Courts; Chapter 29 Court System Funding; Chapter 34 County Courts; Chapter 43 Courts: General Provisions; Chapter 218 Financial Matters Pertaining to Political Subdivisions; and Chapter 938 Court Costs
Advisory Board	Investment Oversight Committee and Audit Advisory Committee

Benchmarking								
Benchmark Data	FY24 Leon County Range	Benchmark						
All case categories used for benchmarking are listed below – Criminal & Civil	87% - 100%	80%						

Note: 80% Benchmark established by the Clerks of Courts Operations Corporation created by the Florida Legislature as part of Article V

Performance Measures							
	Performance Measure	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate		
	Annual Projected % of Cases opened within x business days after	er initial docun	nents are clo	ocked			
	Cases opened for Circuit Court defendants within 2 business days	99	99	98	99		
Cairein 1 Carra	Cases opened for County Court defendants within 3 business days	98	100	98	98		
Criminal Cases	Cases opened for Juvenile Delinquency within 2 business days	99	93	99	96		
	Traffic (UTC) cases opened within 3 business days	98	99	99	99		
	Court Circuit cases opened within 2 business days	98	92	97	92		
	County cases opened within 2 business days	100	99	99	99		
Civil Cases	Traffic (UTC) cases opened within 4 business days	100	100	100	99		
Civil Cases	Probate cases opened within 2 business days	97	94	97	97		
	Family cases opened within 3 business days	100	99	99	99		
	Juvenile Dependency cases opened within 2 business days	100	97	100	98		
	Circuit defendants docket entries entered within 3 business days	96	94	96	99		
6 : 16	County defendants docket entries entered within 3 business days	96	94	96	99		
Criminal Cases	Juvenile Delinquency docket entries entered within 3 business days	100	99	99	97		
	Traffic (UTC) docket entries entered within 3 business days	99	99	99	97		
	Circuit cases entered within 3 business days	98	97	98	96		
	County cases entered within 3 business days	98	96	98	96		
Civil Cases	Traffic (UTC) cases entered within 4 business days	100	100	99	99		
Civii Cases	Probate cases entered within 3 business days	100	97	100	98		
	Family cases entered within 3 business days	100	98	99	99		
	Juvenile Dependency cases entered within 3 business days	100	99	100	100		
	Marriage Licenses Issued	1,611	1,609	1,646	1,941		
Official Records	Passports Processed	6,001	6,008	5,546	6873		
Official Records	Images Scanned	251,373	245,865	277,731	246,282		
	Annual E-Recording	29,760	29,430	32,493	26,602		
	Total Number of Parcels	222	268	200	234		
Tax Deeds	Total Number of Parcels Sold	25	37	20	37		
rax Deeus	Total Number of Parcels Redeemed	173	226	150	188		
<u> </u>	Total Number of Active Parcels	22	5	TBD	9		

#### **Constitutional**

## Clerk of the Circuit Court - Clerk - Finance Administration (001-132-586)

Budgetary Costs		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
Constitutional Payments		2,642,358	3,037,119	3,192,800	96,595	3,289,395	3,449,652
	Total Budgetary Costs	2,642,358	3,037,119	3,192,800	96,595	3,289,395	3,449,652
Funding Sources		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
001 General Fund		2,642,358	3,037,119	3,192,800	96,595	3,289,395	3,449,652
	Total Revenues	2,642,358	3,037,119	3,192,800	96,595	3,289,395	3,449,652
Staffing Summary		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027
Clerk - Finance Division							Budget
	E' E ' 1 (PTE)	28.00	28.00	30.00	2.00	32.00	32.00
Total Full-1	Гіте Equivalents (FTE)	28.00	28.00	30.00	2.00	32.00	32.00

The Clerk's FY 2026 budget includes increased costs associated with the County's portion of retirement rates passed by the Florida Legislature, health insurance premium rates, increase in workers' compensation costs, and funding for 5% raises for all employees. Other operating costs are to support increased demands related to the Clerk's Finance duties to the County. The increase also includes two new positions to support internal auditing and human resources functions.

#### **Constitutional**

#### Clerk of the Circuit Court - Clerk - Article V Expenses (110-537-614)

				-	`	,	
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Budgetary Costs		Actual	Adopted	Continuation	Issues	Budget	Budget
Operating		486,828	498,919	504,822	-	504,822	529,973
	Total Budgetary Costs	486,828	498,919	504,822	-	504,822	529,973
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Funding Sources		Actual	Adopted	Continuation	Issues	Budget	Budget
110 Fine and Forfeiture		486,828	498,919	504,822	-	504,822	529,973
	Total Revenues	486,828	498,919	504,822	-	504,822	529,973
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Staffing Summary		Actual	Adopted	Continuation	Issues	Budget	Budget
Clerk - Courts		101.50	101.50	101.50	-	101.50	101.50
Clerk - Information Service	es	10.00	10.00	10.00	-	10.00	10.00
Clerk - Administration		31.50	31.50	31.50	-	31.50	31.50
Total Full-	-Time Equivalents (FTE)	143.00	143.00	143.00	-	143.00	143.00

Clerk's Article V expenses relate to Article V of the Florida Constitution. In FY08 new reporting requirements for Article V entities were implemented. Effective July 1, 2004, Article V of the Florida Constitution required counties provide funding for certain costs incurred by the state court system. As defined in s. 29.008, F.S., counties must fund the following: (1) Communications services, including telephone expenses, computer equipment/networks, courier/subpoena services, and auxiliary aids; (2) Existing radio systems; (3) Existing multi agency criminal justice information systems; (4) Facilities costs including construction or lease of facilities for court functions, maintenance of these facilities, utility costs, security; and (5) Local Requirements including Legal Aid.

The FY 2026 budget reflects an increase in Article V funding in the amount of \$258,179, associated with increased retirement rates, health insurance premium rates, increase in workers' compensation costs, and funding for 5% raises for all employees.

# >>> Constitutional

# Property Appraiser (001-512-586)

Mission	The mission of the Property Appraiser is to provide our community with accurate assessments, exceptional service, and a commitment to public trust.
Core Objectives	<ol> <li>Locate, identify, and appraise at fair market value all property in Leon County.</li> <li>Maintain assessment limitations as required by Florida Statute.</li> <li>Provide effective and efficient service to the citizens of Leon County.</li> <li>Administer all exemptions and classifications.</li> <li>Submit the tax roll to the Department of Revenue, the Tax Collector, and all taxing authorities.</li> <li>Administer the Truth in Millage (TRIM) process.</li> </ol>
Statutory	Florida Statute, Chapter 192.091 and Florida Statute, Chapter 195.087, Chapters 193, 194, 196, 197, 200.
Responsibilities	
Advisory Board	None

Performance Measures							
Performance Measures	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate			
Parcel Count (Real and Personal Property)	124,214	124,913	125,200	125,800			
Property Transactions (Sale Count)	12,022	11,596	11,800	12,000			
Number of Homestead Exemptions (F.S. 196.031)	58,854	59,341	59,500	59,800			
Number of Senior Exemptions (F.S. 196.075)	1,542	1,561	1,580	1,600			

### >>> Constitutional

I	Property App	praiser (00	1-512-586)			
Budgetary Costs	FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
Constitutional Payments	6,066,108	6,712,518	6,875,966	_	6,875,966	7,363,794
Total Budgetary Costs	6,066,108	6,712,518	6,875,966	-	6,875,966	7,363,794
	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Funding Sources	Actual	Adopted	Continuation	Issues	Budget	Budget
001 General Fund	6,066,108	6,712,518	6,875,966	-	6,875,966	7,363,794
Total Revenues	6,066,108	6,712,518	6,875,966	-	6,875,966	7,363,794
Staffing Summary	FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
Property Appraiser	1.00	1.00	1.00	_	1.00	1.00
Financial Officer	1.00	1.00	1.00	-	1.00	1.00
Administrative Supervisor/Secretary/Telephone	1.00	1.00	1.00	-	1.00	1.00
Operator						
Assistant Property Appraiser	1.00	1.00	1.00	-	1.00	1.00
Chief Deputy of Appraisals	1.00	1.00	1.00	-	1.00	1.00
Commercial Analyst	3.00	3.00	3.00	-	3.00	3.00
Exemption/Customer Service Supervisor	1.00	1.00	1.00	-	1.00	1.00
Data Entry Operator	2.00	2.00	2.00	_	2.00	2.00
Chief Information Officer	1.00	1.00	1.00	_	1.00	1.00
Director of Management Services	1.00	1.00	1.00	_	1.00	1.00
Director of Real Estate	1.00	1.00	1.00	_	1.00	1.00
Exempt/Customer Service Technicians	6.00	6.00	6.00	_	6.00	6.00
GIS Coordinator	1.00	1.00	1.00	_	1.00	1.00
GIS/IT Specialist	4.00	4.00	4.00	-	4.00	4.00
Land Appraisers/Sales	3.00	3.00	3.00	-	3.00	3.00
Land Supervisor	1.00	1.00	1.00	-	1.00	1.00
NAL Supervisor	1.00	1.00	1.00	-	1.00	1.00
TPP Supervisor	1.00	1.00	1.00	-	1.00	1.00
Network System Administrator	1.00	1.00	1.00	-	1.00	1.00
Residential Appraisal/Specialist	11.00	11.00	11.00	-	11.00	11.00
RE Title/NAL Technician	4.00	4.00	4.00	-	4.00	4.00
Supervisor/Administrator Field Operations	1.00	1.00	1.00	-	1.00	1.00
TPP Appraiser/Auditor	3.00	3.00	3.00	-	3.00	3.00
Tax Roll Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	52.00	52.00	52.00	-	52.00	52.00

The major variances to the Property Appraiser's budget are as follows:

#### Increases to Program Funding:

<sup>1.</sup> The Property Appraiser's budget reflects a 2.43% increase from FY 2025. Costs associated with retirement rates passed by the Florida Legislature, health insurance premium rates, increase in workers' compensation costs, and funding for 5% raises for all employees.

# >>> Constitutional

Sheriff Summary								
Budgetary Costs	FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget		
Personnel Services	80,268,974	90,336,313	96,780,028	2,331,154	99,111,182	107,250,043		
Operating	21,071,912	23,626,528	25,272,864	-	25,272,864	25,272,864		
Capital Outlay	4,133,472	2,083,127	2,131,036	-	2,131,036	2,131,036		
Grants-in-Aid	-	50,000	25,000	-	25,000	25,000		
Interfund Transfers	2,191,936	-	-	-	-	_		
Constitutional Payments	1,519,674	-	-	-	-	_		
Budgeted Reserves	-	150,000	321,068	-	321,068	150,000		
Sheriff Offset	488,430	(1,934,011)	(2,209,665)	-	-2,209,665	(2,253,858)		
Total Budgetary Costs	109,674,398	114,311,957	122,320,331	2,331,154	124,651,485	132,575,085		
	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027		
Appropriations	Actual	Adopted	Continuation	Issues	Budget	Budget		
Detention (110-511-586)	44,042,349	47,667,536	50,886,982	1,311,300	52,198,282	55,369,310		
Judicial (110-516-586)	5,145,878	5,382,801	5,953,822	4 040 054	5,953,822	6,431,604		
Law Enforcement (110-510-586)	58,966,497	61,261,620	65,479,527	1,019,854	66,499,381	70,774,171		
Sheriff Grants (110-515-586)	1,519,674	- 444 244 057	- 400 200 224		- 404 (54 405	422 575 005		
Total Budget	109,674,398	114,311,957	122,320,331	2,331,154	124,651,485	132,575,085		
	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027		
Funding Sources	Actual	Adopted	Continuation	Issues	Budget	Budget		
110 Fine and Forfeiture	109,674,398	114,311,957	122,320,331	2,331,154	124,651,485	132,575,085		
Total Revenues	109,674,398	114,311,957	122,320,331	2,331,154	124,651,485	132,575,085		
	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027		
Staffing Summary	Actual	Adopted	Continuation	Issues	Budget	Budget		
Law Enforcement	394.00	396.50	402.00	5.00	407.00	407.00		
Detention	288.00	288.00	286.00	-	286.00	286.00		
Judicial Total Paris Total (CHE)	-	40.00	39.50	-	39.50	39.50		
Total Full-Time Equivalents (FTE)	682.00	724.50	727.50	5.00	732.50	732.50		

# **»** Constitutional

# Sheriff - Law Enforcement (110-510-586)

Mission	The mission of the Leon County Sheriff's Office – Law Enforcement is to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County.
Core Objectives	<ol> <li>Provide a uniformed deputy to respond to all emergency and non-emergency calls for service.</li> <li>Investigate crimes and diligently pursue those persons who violate the law.</li> <li>Provide School Resource Officers at all high schools and middle schools.</li> <li>Provide the citizens of Leon County with informational publications and programs for crime prevention.</li> <li>Involved in practicing community-oriented policing activities and creating partnerships with local charity agencies.</li> </ol>
Statutory Responsibilities	F.S. Article V, Chapter 30 – Sheriffs
Advisory Board	Public Safety Communications Board

Performance Measures							
Performance Measures	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate			
Number of civil processes served. 1	18,017	16,154	18,000	18,180			
Number of uniform patrol primary/secondary calls for service. <sup>2</sup>	45,617	42,423	41,000	39,200			
Number of warrants received. <sup>3</sup>	4,254	4,091	4,132	4,173			
Number of warrants served. <sup>3</sup>	4,007	4,204	4,246	4,288			

#### Notes:

- 1. Number does not include attempt for service.
- 2. Values reflect calls for Uniformed Patrol only.
- 3. This performance measure was revised to better reflect the total number of warrants the Sheriff's Office is handling by distinguishing the number of warrants received from the numbers served. The warrants received are all warrants from the courts system, while warrants served are all warrants booked into the Leon County Detention Facility.

# >>> Constitutional

Sheriff -	Law	Enforcement (	(110-510-586)
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	FY 2024	EV 2025	EV 2026	EV 2026	EV 2026	EV 2027
Budgetary Costs	Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
Personnel Services	43,849,088	49,469,301	53,399,745	1,019,854	54,419,599	58,909,650
Operating	9,593,140	11,555,203	12,086,343	1,012,034	12,086,343	12,086,343
Capital Outlay	3,634,906	2,046,127	1,932,036		1,932,036	1,932,036
Grants-in-Aid	3,034,700	50,000	25,000	_	25,000	25,000
Interfund Transfers	1,400,933	30,000	23,000	-	23,000	23,000
Budgeted Reserves	1,400,755	75,000	246,068	-	246,068	75,000
Sheriff Offset	488,430	(1,934,011)	(2,209,665)	-	(2,209,665)	(2,253,858)
Total Budgetary Costs	58,966,497	61,261,620	65,479,527	1,019,854	66,499,381	70,774,171
Total Daugetary Costs	30,700,477	01,201,020	05,477,527	1,017,034	00,477,301	70,774,171
	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Funding Sources	Actual	Adopted	Continuation	Issues	Budget	Budget
110 Fine and Forfeiture	58,966,497	61,261,620	65,479,527	1,019,854	66,499,381	70,774,171
Т-4-1 В	E9 0// 407	(1.2(1.(20)	CF 470 F27	1 010 954	(( 400 201	70 774 171
Total Revenues	58,966,497	61,261,620	65,479,527	1,019,854	66,499,381	70,774,171
	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Staffing Summary	Actual	Adopted	Continuation	Issues	Budget	Budget
Digital Forensic Examiner	_		2.00	_	2.00	2.00
Community Relations Specialist	_	_	1.00	_	1.00	1.00
Facilities Maintenance - General	1.00	1.00	1.00	_	1.00	1.00
Aircraft Mechanic	1.00	2.00	2.00	_	2.00	2.00
Auto Mechanic	2.00	6.00	6.00	_	6.00	6.00
Bailiff Security Technician	1.00		-	_	_	_
Captain	7.00	9.00	10.50	_	10.50	10.50
Chief Administrative Officer	1.00	2.00	1.00	_	1.00	1.00
Clerk PT	0.50	0.50	0.50	_	0.50	0.50
Applications Developer	1.00	1.00	1.00	_	1.00	1.00
Wellness Coordinator	-	-	1.00	_	1.00	1.00
HR Clerk Specialists PT	1.50	4.50	4.00	_	4.00	4.00
CIB Clerk Specialist PT	2.00	3.00	3.50	_	3.50	3.50
Clerk Specialist PT	1.00	1.00	2.00	_	2.00	2.00
Detective PT	1.00	1.00	1.50	_	1.50	1.50
Part Time Student	1.50	1.50	1.50	_	1.50	1.50
Bailiff Sergeant	3.00	1.50	-	_	-	-
SRO Sergeant	3.00	3.00	3.00	_	3.00	3.00
SRO Lieutenant	1.00	1.00	1.00	_	1.00	1.00
Professional Services Manager	0.50	0.50	1.50	_	1.50	1.50
Inmate Programs Director	2.00	2.00	1.00	_	1.00	1.00
Research and Analysis Coordinator			1.00	_	1.00	1.00
CSMB Administrator and Community Program	_	_	1.00	_	1.00	1.00
Liaison			1.00		1.00	1.00
Deputy	181.00	181.00	176.00	5.00	181.00	181.00
Deputy/Bailiff	34.00	101.00	-	-	-	-
Deputy/Pilot	3.00	3.00	4.00	_	4.00	4.00
Detective	3.00	3.00	2.00	_	2.00	2.00
Evidence Custodian	5.00	10.00	11.00	_	11.00	11.00
Fiscal Operations Manager	1.00	1.50	2.50	_	2.50	2.50
Account Payable Specialist	1.00	8.50	6.50	_	6.50	6.50
Fleet Maintenance Manager	1.00	1.00	1.00	_	1.00	1.00
Lieutenant	12.00	11.00	11.00	_	11.00	11.00
Undersheriff	2.00	3.00	2.00	_	2.00	2.00
Major	4.50	4.50	5.00		5.00	5.00
Environmental Technician	1.00	1.00	1.00		1.00	1.00
Process Server	7.00	6.00	6.00	_	6.00	6.00
Records Clerk	3.00	1.00	1.00		1.00	1.00
Records Manager	0.50	2.50	1.50	<u>-</u>	1.50	1.50
Sergeant	41.00	38.00	34.00	-	34.00	34.00
Sheriff's Secretary	1.00	1.00	1.00	-	1.00	1.00
Sheriff Sheriff	0.50	0.50	0.50	-	0.50	0.50
Victim Advocate	1.50	3.00	3.00	_	3.00	3.00
VICHIII AUVOCAU	1.30	3.00	3.00	-	3.00	3.00

#### **Constitutional**

IT Technician	4.00	7.00	6.00	-	6.00	6.00
Administrative Assistant	5.00	5.00	5.00	-	5.00	5.00
Civil Enforcement Supervisor	1.00	1.00	1.00	_	1.00	1.00
Crime Analyst I	6.00	7.00	8.50	-	8.50	8.50
Fingerprint Clerk	1.00	1.00	1.00	-	1.00	1.00
Fiscal Operations Purch/Prop	4.00	3.50	3.50	-	3.50	3.50
Automotive Parts Technician	4.00	1.00	1.00	-	1.00	1.00
Human Resources Generalist	2.00	7.50	8.50	-	8.50	8.50
Human Resources Manager	1.00	1.50	1.50	-	1.50	1.50
IT Manager	0.50	0.50	0.50	-	0.50	0.50
Records Specialist	8.00	8.00	8.00	-	8.00	8.00
Latent Fingerprint Examiner	1.00	1.00	1.00	-	1.00	1.00
Paralegal	1.00	1.00	1.00	-	1.00	1.00
Training Technician	1.00	0.50	0.50	-	0.50	0.50
Public Information Officer	1.00	2.00	3.00	-	3.00	3.00
Warrants Clerk PT	0.50	0.50	0.50	-	0.50	0.50
Warrants Clerk	5.00	5.00	5.00	-	5.00	5.00
Records Technician	1.00	1.00	1.00	-	1.00	1.00
Fiscal Clerk II	-	-	1.00	-	1.00	1.00
Traffic Support Specialist	1.00	1.50	1.50	-	1.50	1.50
Chief	-	-	3.00	-	3.00	3.00
IT Analyst	-	-	2.00	-	2.00	2.00
Crime Analyst II	7.00	7.00	7.00	-	7.00	7.00
School Crossing Guard	1.00	11.50	11.50	-	11.50	11.50
Media Specialist	4.00	4.00	3.50	-	3.50	3.50
Total Full-Time Equivalents (FTE)	394.00	396.50	402.00	5.00	407.00	407.00

The Sheriff's FY 2026 budget (Law Enforcement, Detention & Judicial) increased by a total of 9.05%. The Law Enforcement portion of the Sheriff's budget increased by 8.55% and includes:

<sup>1.</sup> Increase reflects costs associated with retirement rates passed by the Florida Legislature, health insurance premium rates, increase in workers' compensation costs, and funding for 5% raises for non-sworn staff. Other personnel increases are associated with increasing the base pay of sworn officers from \$60,000 to \$62,000 per PBA collective bargaining agreement and contractual obligations related to rentals and leases, services, Drone as First Responder technology, matching funds for the U.S. Department of Justice Body-Worn Camera Implementation grant and increases for inmate medical services. Additionally, the increase includes one new School Resource Officer funded 50% by Leon County Schools.

<sup>2.</sup> Approved by the Board at the June 17, 2025 Budget Workshop, the Sheriff requested additional funding \$1 million related to a new HOST deputy and four new law enforcement deputies.

# **»** Constitutional

# **Sheriff – Detention (110-511-586)**

Mission	The mission of the Leon County Sheriff's Office – Corrections is to provide the highest professional level of effective and efficient detention and correctional services to the residents of Leon County.
Core Objectives	<ol> <li>Provide care, custody, and control of inmates.</li> <li>Provide medical care for inmates.</li> <li>Administer financial responsibility for medical expenses.</li> <li>Provide transportation of inmates.</li> <li>Provide educational and treatment programs for inmates.</li> <li>Manage inmate work crew programs.</li> </ol>
Statutory Responsibilities	F.S. Article V, Chapter 30 – Sheriffs
Advisory Board	Public Safety Coordinating Council

Performance Measures							
Performance Measures	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate			
Number of inmates on average.	1,079	941	950	979			
Number of work crew labor hours.	11,252	7,892	8,000	8,100			

#### Notes:

<sup>1.</sup> Average Detention Facility numbers are gathered by the Justice Information System (JIS) through a timeline report.

<sup>2.</sup> The number of work crew labor hours consists of different populations of workers; those that are court ordered to work with Leon County Public Works and those that come from inside the detention facility and assist on Sheriff internal programs as well as the detention facility grounds. The Sheriff's work crew hours are increasing while those ordered to work with Leon County Public Works have seen a continued decline.

IT Manager

Total Full-Time Equivalents (FTE)

#### **Constitutional**

	;	Sheriff - Det	tention (110	)-511-586)			
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
<b>Budgetary Costs</b>		Actual	Adopted	Continuation	Issues	Budget	Budget
Personnel Services		31,430,704	35,669,752	37,670,335	1,311,300	38,981,635	42,152,663
Operating		11,322,077	11,885,784	12,942,647	-	12,942,647	12,942,647
Capital Outlay		498,566	37,000	199,000	-	199,000	199,000
Interfund Transfers		791,003	-	-	-	-	-
Budgeted Reserves		-	75,000	75,000	-	75,000	75,000
To	otal Budgetary Costs	44,042,349	47,667,536	50,886,982	1,311,300	52,198,282	55,369,310
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Funding Sources		Actual	Adopted	Continuation	Issues	Budget	Budget
110 Fine and Forfeiture		44,042,349	47,667,536	50,886,982	1,311,300	52,198,282	55,369,310
		,,	,,	2 * ,	-,0,0 0 0	,,	00,000,000
	Total Revenues	44,042,349	47,667,536	50,886,982	1,311,300	52,198,282	55,369,310
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Staffing Summary		Actual	Adopted	Continuation	Issues	Budget	
Major		2.50	2.50	2.50	Issues	2.50	<b>Budget</b> 2.50
Captain		6.00	6.00	6.00	-	6.00	6.00
Lieutenant		8.00	8.00	10.00	=	10.00	10.00
Sergeant		32.00	32.00	32.00	-	32.00	32.00
Correctional Officer		168.00	168.00	171.00	-	171.00	171.00
Correctional Technician		18.00	18.00	18.00	_	18.00	18.00
Administrative Assistant		2.00	2.00	10.00	-	10.00	10.00
Fiscal Operations Manager		0.50	0.50	0.50		0.50	0.50
Training Technician		0.50	0.50	0.50	_	0.50	0.50
Inmate Records Clerk		3.00	3.00	3.00	_	3.00	3.00
IT Technician		1.00	1.00	1.00	_	1.00	1.00
Fiscal Coordinator		1.00	1.00	1.00	_	1.00	1.00
Human Resources Generalist		0.50	0.50	0.50	_	0.50	0.50
Facilities Maintenance - Genera	1	1.00	1.00	1.00	_	1.00	1.00
Inmate Records Specialist		2.00	2.00	2.00	_	2.00	2.00
Correctional Deputy		31.00	31.00	26.00	_	26.00	26.00
IT Analyst		2.00	2.00	2.00	_	2.00	2.00
Chief		2.00	2.00	1.00	-	1.00	1.00
Jail Records Custodian		1.00	1.00	1.00	-	1.00	1.00
Human Resources Manager		0.50	0.50	0.50	-	0.50	0.50
Purchasing/Property Specialist		1.50	1.50	1.50	-	1.50	1.50
Programs Director		1.00	1.00	1.00	-	1.00	1.00
Records Clerk PT		0.50	0.50	0.50	-	0.50	0.50
Records Manager		0.50	0.50	0.50	-	0.50	0.50
Detective		-	-	2.00	-	2.00	2.00
Undersheriff		1.00	1.00	_	_	-	-
Sheriff		0.50	0.50	0.50	-	0.50	0.50

The Sheriff's FY 2026 budget (Law Enforcement, Detention & Judicial) increased by a total of 9.05%. The Detention portion of the Sheriff's budget increased by 9.50% and includes:

0.50

288.00

0.50

286.00

0.50

286.00

0.50

286.00

0.50

288.00

<sup>1.</sup> Increase reflects costs associated with retirement rates passed by the Florida Legislature, health insurance premium rates, workers' compensation costs, and funding for 5% raises for non-sworn staff and overtime funding to add a second deputy to each Detention Center pod.

# >>> Constitutional

# Sheriff – Judicial (110-516-586)

Mission	The mission of the Leon County Sheriff's Office – Judicial is to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County.
Core Objectives	<ol> <li>Execute all Supreme Court, Circuit Court, County Court, and Board of County Commissioners processes.</li> <li>Provide Leon County courthouse and courtroom security.</li> </ol>
Statutory Responsibilities	F.S. Article V, Chapter 30 – Sheriffs
Advisory Board	Public Safety Communications Board

Performance Measures						
Performance Measures	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate		
Number of visitors checked at Courthouse entrances. <sup>1</sup>	160,728	167,031	168,700	170,400		

### >>> Constitutional

		Sheriff - Jud	iiciai (110-	310-360)			
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Budgetary Costs		Actual	Adopted	Continuation	Issues	Budget	Budget
Personnel Services		4,989,183	5,197,260	5,709,948	-	5,709,948	6,187,730
Operating		156,695	185,541	243,874	-	243,874	243,874
Total I	Budgetary Costs	5,145,878	5,382,801	5,953,822	-	5,953,822	6,431,604
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Funding Sources		Actual	Adopted	Continuation	Issues	Budget	Budget
110 Fine and Forfeiture		5,145,878	5,382,801	5,953,822	-	5,953,822	6,431,604
	Total Revenues	5,145,878	5,382,801	5,953,822	-	5,953,822	6,431,604
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Staffing Summary		Actual	Adopted	Continuation	Issues	Budget	Budget
Bailiff Security Technician		-	3.00	3.00	-	3.00	3.00
Bailiff Sergeant		-	3.00	3.00	-	3.00	3.00
Deputy/Bailiff		-	34.00	33.50	-	33.50	33.50
Total Full-Time Eq	uivalents (FTE)	-	40.00	39.50	-	39.50	39.50

The Sheriff's FY 2026 budget (Law Enforcement, Detention & Judicial) increased by a total of 9.05%. The Judicial portion of the Sheriff's budget increased by 10.61% and includes:

<sup>1.</sup> Increase reflects costs associated with retirement rates passed by the Florida Legislature, health insurance premium rates, workers' compensation costs, and funding for 5% raises for non-sworn staff. Other personnel increases are associated with increasing the base pay of sworn officers from \$60,000 to \$62,000 per PBA collective bargaining agreement.

# >>> Constitutional

Supervisor of Elections Summary							
Budgetary Costs	FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget	
Personnel Services	3,736,535	3,797,081	4,278,683	-	4,278,683	4,114,230	
Operating	2,720,004	2,040,322	2,388,805	_	2,388,805	2,358,371	
Capital Outlay	95,031	-	147,130	_	147,130	-	
Constitutional Payments	941,952	_	-	_	_	_	
Total Budgetary Costs	7,493,523	5,837,403	6,814,618	-	6,814,618	6,472,601	
Appropriations	FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget	
Elections (060-520-586)	254,327	-	-	-	-	-	
Elections (060-521-513)	3,154,592	2,036,554	2,670,964	-	2,670,964	2,203,911	
Elections (060-521-586)	687,625	-	-	-	-	-	
Voter Registration (060-520-513)	3,396,978	3,800,849	4,143,654	-	4,143,654	4,268,690	
Total Budget	7,493,523	5,837,403	6,814,618	-	6,814,618	6,472,601	
Funding Sources	FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget	
060 Supervisor of Elections	7,493,523	5,837,403	6,814,618	-	6,814,618	6,472,601	
Total Revenues	7,493,523	5,837,403	6,814,618	-	6,814,618	6,472,601	
	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027	
Staffing Summary	Actual	Adopted	Continuation	Issues	Budget	Budget	
Voter Registration	22.00	22.00	27.00	-	27.00	27.00	
Total Full-Time Equivalents (FTE)	22.00	22.00	27.00	-	27.00	27.00	
0700 47 0	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027	
OPS Staffing Summary	Actual	Adopted	Continuation	Issues	Budget	Budget	
Elections  Tatal OBS Fall Time Faminal anta (ETF)	1.00	1.00	1.00	-	1.00	1.00	
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00	

# » Constitutional

# Supervisor of Elections (060-520/521-513)

Mission	The mission of the Supervisor of Elections office is to provide outstanding voter services and accessible elections in Leon County with integrity, transparency, and accuracy.
Core Objectives	<ol> <li>Conduct all regularly scheduled federal, state, county and municipal elections as well as any special elections as required by the State of Florida, Leon County, City of Tallahassee or special district.</li> <li>Maintain registration records in physical and electronic form via statewide voter registration database.</li> <li>Perform annual address confirmation maintenance via verification of addresses through the national clearing house for postal change of addresses.</li> <li>Perform voter outreach in Leon County at local events and approximately 25 library, school and branch sites by providing access to voter registration material and educating the public on registration, voting and elections.</li> <li>Qualify all candidates for county, municipal or special district office within Leon County.</li> <li>Provide candidates, parties and committees with information on voters including name and address, registration status, demographics and voting history, maps and information such as precinct street maps and lists.</li> <li>Publish election related material and advertising as required by state statute notifying citizens, candidates, political parties and committees of dates of events relating to all elections.</li> <li>Train poll workers for each election as required by state statute.</li> <li>Verification of signatures on candidate and initiative petitions with certification to the State of Florida.</li> <li>Manage voter precinct assignments in response to population changes, legislative redistricting or changes in local jurisdictions including annexations by the City of Tallahassee or the creation of special districts.</li> </ol>
Statutory Responsibilities	Florida Constitution; Florida Statutes 97-106 Elections Code; Florida Statute 129.201-129.202; Florida Statutes 189; Florida Statutes 190; The National Voter Registration Act; The Voting Rights Act; The Help America Voter Act of 2002; The Leon County Charter and The City of Tallahassee Charter
Advisory Board	County Canvassing Board

Performance Measures									
Performance Measures	2024 Election Cycle Actuals			2026 Election Cycle Estimates		20.	2028 Election Cycle Estimates		
refromance weasures	PPP (R'S)	Primary	General	Primary	General	PPP	,	General	
Eligible Voters	54,463	189,951	195,751	208,000	209,000	170,000	214,000	216,000	
Voters Who Voted	12,606	59,836	158,906	70,720	125,400	81,600	77,040	172,800	
Voter Turnout Percentage	23%	32%	81%	34%	60%	48%	36%	80%	
Election Day Workers Deployed	528	685	842	875	890	825	875	890	
Number of Early Voters	2,777	13,522	76,868	15,558	50,160	20,400	16,949	81,216	
Early Voting Workers Deployed	62	80	103	87	100	90	90	110	
Vote-By-Mail Ballots Mailed	7,965	39,419	49,410	41,990	46,816	37,200	52,277	57,600	
Vote-By-Mail Ballots Processed	5,396	24,918	41,203	26,874	35,112	25,296	29,275	43,200	

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#### LEON COUNTY FISCAL YEAR 2026 ADOPTED BUDGET

#### **Constitutional**

	Supervisor of	Elections -	Voter Reg	istration (060-	520-513)		
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
<b>Budgetary Costs</b>		Actual	Adopted	Continuation	Issues	Budget	Budget
Personnel Services		2,711,216	2,995,571	3,418,303	-	3,418,303	3,529,934
Operating		681,852	805,278	725,351	-	725,351	738,756
Capital Outlay		3,910	-	· -	_	-	-
,	Total Budgetary Costs	3,396,978	3,800,849	4,143,654	-	4,143,654	4,268,690
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Funding Sources		Actual	Adopted	Continuation	Issues	Budget	Budget
Funding Sources 060 Supervisor of Elections	ns	3,396,978	3,800,849	4,143,654	-	4,143,654	4,268,690
	Total Revenues	3,396,978	3,800,849	4,143,654	-	4,143,654	4,268,690
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Staffing Summary		Actual	Adopted	Continuation	Issues	Budget	Budget
Supervisor of Elections		1.00	1.00	1.00	-	1.00	1.00
Deputy Supevisor of Elec	ctions	1.00	1.00	1.00	-	1.00	1.00
Voter Services Director		1.00	1.00	1.00	-	1.00	1.00
Information Technology	Director	1.00	1.00	1.00	-	1.00	1.00
Voting Operations Manag	ger	1.00	1.00	1.00	-	1.00	1.00
Early Voting Manager		1.00	1.00	1.00	-	1.00	1.00
Election Day Manager		1.00	1.00	1.00	-	1.00	1.00
Voter Services Specialist 1	II	1.00	1.00	1.00	-	1.00	1.00
Demographics/GIS Mana	ager	1.00	1.00	1.00	-	1.00	1.00
Voter Services Coordinator		1.00	1.00	1.00	-	1.00	1.00
Accounting Specialist		1.00	1.00	1.00	-	1.00	1.00
Voting Operations Tech		1.00	1.00	1.00	-	1.00	1.00
Training and Developmen	nt Coordinator	1.00	1.00	-	-	-	-
Voting Operations Tech 1	II	1.00	1.00	1.00	-	1.00	1.00
Administrative Specialist		1.00	1.00	1.00	-	1.00	1.00
Vote-by-Mail Specialist		1.00	1.00	1.00	-	1.00	1.00

The Supervisor of Elections budget varies year to year depending on the election cycles. Funding for the Supervisor of Elections increases for Presidential Preference Primary and preparing for the November general election cycle and decreases in off year election cycles.

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#### Increases to Program Funding:

Compliance and Voter Communications

Voter Services Administrative Specialist

Human Resources Coordinator - Elections

Total Full-Time Equivalents (FTE)

Public Info Spec - Elections

Voter Eligibility Specialist

Voter Services Specialist

Information Technology Specialist

Coordinator

- 1. Costs associated with increases in the County's portion of retirement rates passed by the Florida Legislature, health insurance premium rates, workers' compensation costs, and funding for 5% raises for all employees.
- 2. Additional inflationary costs are associated with increases in rentals and leases and repairs and maintenance.

#### **Constitutional**

#### Supervisor of Elections - Elections (060-521-513)

Budgetary Costs		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
Personnel Services		1,025,318	801,510	860,380	-	860,380	584,296
Operating		2,038,153	1,235,044	1,663,454	-	1,663,454	1,619,615
Capital Outlay		91,121	-	147,130	-	147,130	_
	Total Budgetary Costs	3,154,592	2,036,554	2,670,964	-	2,670,964	2,203,911
Funding Sources		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
060 Supervisor of Elections		3,154,592	2,036,554	2,670,964	-	2,670,964	2,203,911
	Total Revenues	3,154,592	2,036,554	2,670,964	-	2,670,964	2,203,911

	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
OPS Staffing Summary	Actual	Adopted	Continuation	Issues	Budget	Budget
Elections Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The Supervisor of Elections budget varies year to year depending on the election cycles. Funding for the Supervisor of Elections increases for Presidential Preference Primary and preparing for the November general election cycle and decreases in off year election cycles.

#### Increases to Program Funding:

- 1. Costs associated with increases in the County's portion of retirement rates passed by the Florida Legislature, health insurance premium rates, increase in workers' compensation costs, and funding for 5% raises for all employees.
- 2. Additional inflationary costs are associated with increases in postage, rentals and leases, repairs and maintenance and machinery and equipment.

# >>> Constitutional

Tax Collector Summary										
	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027				
Budgetary Costs	Actual	Adopted	Continuation	Issues	Budget	Budget				
Constitutional Payments	6,715,303	7,453,993	7,926,039	-	7,926,039	8,300,647				
Total Budgetary Costs	6,715,303	7,453,993	7,926,039	-	7,926,039	8,300,647				
	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027				
Appropriations	Actual	Adopted	Continuation	Issues	Budget	Budget				
Tax Collector (001-513-586)	6,535,018	6,886,500	7,334,300	-	7,334,300	7,701,100				
Tax Collector (123-513-586)	70,069	74,768	74,768	-	74,768	74,768				
Tax Collector (135-513-586)	-	364,400	391,200	-	391,200	399,000				
Tax Collector (145-513-586)	72,858	75,049	75,049	-	75,049	75,049				
Tax Collector (162-513-586)	2,527	4,449	1,410	-	1,410	1,418				
Tax Collector (164-513-586)	4,134	12,114	12,599	-	12,599	12,599				
Tax Collector (401-513-586)	30,698	36,713	36,713	-	36,713	36,713				
Total Budget	6,715,303	7,453,993	7,926,039	-	7,926,039	8,300,647				
	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027				
Funding Sources	Actual	Adopted	Continuation	Issues	Budget	Budget				
001 General Fund	6,535,018	6,886,500	7,334,300	-	7,334,300	7,701,100				
123 Stormwater Utility	70,069	74,768	74,768	-	74,768	74,768				
135 Emergency Medical Services MSTU	=	364,400	391,200	-	391,200	399,000				
145 Fire Services Fee	72,858	75,049	75,049	-	75,049	75,049				
162 County Accepted Roadways and Drainage Syst	2,527	4,449	1,410	-	1,410	1,418				
164 Special Assessment - Sewer	4,134	12,114	12,599	-	12,599	12,599				
401 Solid Waste	30,698	36,713	36,713	-	36,713	36,713				
Total Revenues	6,715,303	7,453,993	7,926,039	-	7,926,039	8,300,647				
	FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027				
Staffing Summary	Actual	Adopted	Continuation	Issues	Budget	Budget				
Tax Collector	86.00	86.00	86.00	-	86.00	86.00				
Total Full-Time Equivalents (FTE)	86.00	86.00	86.00	_	86.00	86.00				

# >>> Constitutional

# Tax Collector (001-513-586)

Mission	1. The Leon County Tax Collector's Office informs the public of tax obligations and available services; collects authorized taxes and fees from people and businesses in a fair and professional manner; and efficiently distributes the proceeds in accordance with law to the taxing authorities.
Core Objectives	<ol> <li>Collect all authorized property taxes and fees within Leon County.</li> <li>Efficiently distribute the collected taxes and fees to the appropriate authorities in accordance with law.</li> <li>Perform responsibilities and provide services to people and businesses in a fair, efficient and courteous fashion.</li> <li>Effectively perform as agents of the Florida Department of Highway Safety and Motor Vehicles and the Florida Fish and Wildlife Conservation Commission.</li> <li>Conveniently serve the public through the provision of duplicate Birth Certificates on behalf of the Florida Department of Health</li> <li>Conveniently serve the public through completion of concealed weapons applications on behalf of Department of Agriculture and Consumer Services.</li> </ol>
Statutory Responsibilities	Florida Statutes, Chapters 192, 197, 218, 319, 320 and 322
Advisory Board	None

### >>> Constitutional

	Tax C	ollector - Ta	ax Collecto	or (001-513-586	<b>(</b> )		
Budgetary Costs		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
Constitutional Payments	ments	6,535,018	6,886,500	7,334,300	-	7,334,300	7,701,100
	Total Budgetary Costs	6,535,018	6,886,500	7,334,300	-	7,334,300	7,701,100
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Funding Sources		Actual	Adopted	Continuation	Issues	Budget	Budget
001 General Fund		6,535,018	6,886,500	7,334,300	-	7,334,300	7,701,100
	Total Revenues	6,535,018	6,886,500	7,334,300	-	7,334,300	7,701,100
		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Staffing Summary	y	Actual	Adopted	Continuation	Issues	Budget	Budget
Tax Collector		86.00	86.00	86.00	-	86.00	86.00
To	otal Full-Time Equivalents (FTE)	86.00	86.00	86.00	-	86.00	86.00

The County budget allocation is not the entire Tax Collector's budget, but only the portion relative to statutorily charged commissions paid by the County.

This budget reflects estimated commission payments based on a 7.78% increase in property values and the related collection of ad valorem taxes. In addition to property taxes levied by the County, Florida Statutes requires the County to pay all commissions related to the collection of School Board ad valorem taxes.

## >>> Constitutional

## Tax Collector - Tax Collector (123-513-586)

Budgetary Costs		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
Constitutional Payments		70,069	74,768	74,768	-	74,768	74,768
	Total Budgetary Costs	70,069	74,768	74,768	-	74,768	74,768
Funding Sources		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
123 Stormwater Utility		70,069	74,768	74,768	-	74,768	74,768
	Total Revenues	70,069	74,768	74,768	-	74,768	74,768

#### Notes:

The budget reflects estimated commission payments associated with the collection of the non ad valorem stormwater assessment.

## >>> Constitutional

## Tax Collector - Tax Collector (135-513-586)

Budgetary Costs		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
Constitutional Payments		-	364,400	391,200	-	391,200	399,000
	Total Budgetary Costs	-	364,400	391,200	-	391,200	399,000
Funding Sources		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
135 Emergency Medical Ser	rvices MSTU	=	364,400	391,200	=	391,200	399,000
	Total Revenues		364,400	391,200	_	391,200	399,000

#### Notes:

This budget reflects estimated commission payments associated with the collection of Emergency Medical Services MSTU ad valorem taxes based on a 7.78% increase in property values.

## >>> Constitutional

## Tax Collector - Tax Collector (145-513-586)

Budgetary Costs		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
Constitutional Payments		72,858	75,049	75,049	-	75,049	75,049
	Total Budgetary Costs	72,858	75,049	75,049		75,049	75,049
Funding Sources		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
145 Fire Services Fee		72,858	75,049	75,049	-	75,049	75,049
	Total Revenues	72,858	75,049	75,049		75.049	75,049

#### Notes:

This budget reflects estimated commission payments associated with the collection of the non ad valorem fire service assessment.

### **Constitutional**

## Tax Collector - Tax Collector (162-513-586)

Budgetary Costs		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
Constitutional Payments		2,527	4,449	1,410	_	1,410	1,418
	Total Budgetary Costs	2,527	4,449	1,410	-	1,410	1,418
Funding Sources		FY 2024 Actual	FY 2025 Adopted	FY 2026 Continuation	FY 2026 Issues	FY 2026 Budget	FY 2027 Budget
162 County Accepted Roady Systems Program (CARDS)		2,527	4,449	1,410	-	1,410	1,418
	Total Revenues	2,527	4,449	1,410	-	1,410	1,418

#### Notes:

The budget reflects estimated commission payments associated with the collection of the special assessments on subdivision lots associated with County infrastructure improvements, primarily roadway and associated stormwater improvements.

### >>> Constitutional

### Tax Collector - Tax Collector (164-513-586)

		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
<b>Budgetary Costs</b>		Actual	Adopted	Continuation	Issues	Budget	Budget
Constitutional Payments		4,134	12,114	12,599	-	12,599	12,599
	Total Budgetary Costs	4,134	12,114	12,599	=	12,599	12,599

		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Funding Sources		Actual	Adopted	Continuation	Issues	Budget	Budget
164 Special Assessment - Sewer		4,134	12,114	12,599	-	12,599	12,599
	Total Revenues	4 134	12.114	12 599	_	12 599	12.599

#### Notes:

The budget reflects estimated commission payments associated with the collection of the special assessments on subdivision lots associated with County infrastructure improvements. Includes the sewer system in Killearn Lakes Unit I & II and Belair/Annawood and improvements for Susie B. Lane. The increases are related to an increase in the City's utility rates assessed to the properties.

## >>> Constitutional

## Tax Collector - Tax Collector (401-513-586)

		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
<b>Budgetary Costs</b>		Actual	Adopted	Continuation	Issues	Budget	Budget
Constitutional Payments		30,698	36,713	36,713	-	36,713	36,713
	Total Budgetary Costs	30,698	36,713	36,713	-	36,713	36,713

		FY 2024	FY 2025	FY 2026	FY 2026	FY 2026	FY 2027
Funding Sources		Actual	Adopted	Continuation	Issues	Budget	Budget
401 Solid Waste		30,698	36,713	36,713	-	36,713	36,713
	Total Revenues	30.698	36.713	36.713		36.713	36.713

#### Notes:

This budget reflects estimated commission payments associated with the collection of the unincorporated area solid waste disposal non ad valorem